

**CITY OF HAZELWOOD
REGULAR COUNCIL MEETING
NOVEMBER 5, 2025**

CALL TO ORDER

A regular meeting of the Hazelwood City Council was called to order by Mayor Matthew G. Robinson at 6:27 p.m. on Wednesday, November 5, 2025, in the Council Chambers of Hazelwood City Hall, 415 Elm Grove Lane.

Mayor Robinson asked those present to join in a moment of silent meditation followed by the Pledge of Allegiance.

On roll call the following members of the Council were present:

Jen Hatton
William C. Hoops, Jr.
Robert M. Aubuchon
Lesli M. Henderson
Kelly Wadlow
Matthew G. Robinson
Lisa M. Matlock
Warren H. Taylor
Robert C. Smith

City Clerk Julie Lowery declared a quorum was present. Also present were City Manager David Leezer and Associate City Attorney Phillip Boyd.

AGENDA

There being no amendments proposed, Mr. Taylor moved, seconded by Ms. Matlock, the adoption of the agenda as printed. The motion passed unanimously.

CONSENT AGENDA

Ms. Matlock moved, seconded by Mrs. Henderson, the adoption of the consent agenda as printed. The following vote was recorded on the motion:

AYE - 9

NAY - 0

Ms. Hatton
Mr. Hoops
Mr. Aubuchon
Ms. Henderson
Ms. Wadlow
Mayor Robinson
Ms. Matlock
Mr. Taylor
Mr. Smith

The motion passed unanimously and the consent agenda, including a closed meeting immediately following the regular meeting to discuss litigation and consult with the City Attorney in accordance with the provisions of RSMo 610.021(1) and to discuss a personnel matter in accordance with the provisions of RSMo 610.021(3), was adopted.

APPROVAL OF MINUTES

Ms. Matlock moved, seconded by Mrs. Henderson, to approve the minutes of the October 15 regular Council meeting as submitted. The motion passed unanimously.

SPECIAL ORDER OF BUSINESS

OATH OF OFFICE

Ms. Lowery administered the oath of office to Warren Gillespie, who was appointed to the Industrial Development Authority, and Michael Henley-Hudson, who was appointed to the Community Enrichment Commission.

EMPLOYEE SERVICE AWARDS

As their biographies were read, Police Officers Austin Buzick, Brandon Runyon, Devan Valenti, and Bus Driver Wiley Cosey received their five-year service awards; Recreational Leader Shaquala Shepherd and Police Officer Jason Corson received their 20-year service awards; and Fire Battalion Chief Gerard Hagedorn received his 25-year service award.

PROCLAMATIONS AND RESOLUTIONS - None

CITIZENS HEARINGS AND PRESENTATION OF PETITIONS

Mayor Robinson explained the procedures to be followed during a hearing. He invited anyone desiring to make a comment to come forward at this time.

TRAFFIC CALMING DEVICES

Mr. Jeremy Denson of 19 Flamingo Drive expressed his appreciation to Police Chief James Hudanick and Ms. Matlock for the installation of traffic calming devices to address speeding concerns on Flamingo Drive.

Kathy Ferrell of 21 Flamingo Drive concurred with Mr. Denson and stated her appreciation for the City's responsiveness to neighborhood concerns.

CITY MANAGER'S STATUS REPORT

Mr. Leezer gave the Council updates on past and upcoming events.

Mr. Leezer stated the annual leaf collection program begins the week of November 17 and residents could visit the City's website to see when their scheduled pickup would be. He noted that the weather could cause delays, and those updates would be posted on social media.

Mr. Leezer stated that the Missouri Department of Transportation will be closing the ramp from Missouri Bottom Road to westbound Route 370 on Monday, November 10 at 9:00 a.m. until Friday, November 14 at 3:00 p.m.

Mr. Leezer stated the traffic calming devices are a part of a pilot program and are being tested in select areas. These locations will help evaluate their effectiveness and impact on services such as snow removal.

Mr. Leezer stated the Hazelwood Police Department continues searching for Mr. Clifton Miller, 85, missing since November 1 from the 7500 block of Georgetown Drive. He is 5'11", 200 lbs., with white balding hair. He may be wearing a suit coat, light blue shirt, and black Stacey Adams shoes. Anyone with information should contact the Police Department.

PUBLIC HEARINGS - None

COMMUNICATIONS

SLUP PETITION 7234 N. LINDBERGH BOULEVARD	A petition for a Special Land Use Permit for a social assistance establishment at 7234 North Lindbergh Boulevard was received from Cornerstone Resource & Community Center.
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BOARD RESIGNATION	A notice of resignation from the Community Enrichment Commission was received from Helena Smith.
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A letter thanking Ms. Smith for her service to the City was sent.

BOARD RESIGNATION	A notice of resignation from the Community Enrichment Commission was received from Francine McCloud.
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A letter thanking Ms. McCloud for her service to the City was sent.

CHARTER COMMUNICATIONS	A notice of upcoming channel changes was received from Charter Communications.
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SUBDIVISION PETITION 8827 NYFLOT AVE.	A petition for subdivision of 8827 Nyflot Avenue to divide one lot into two lots was received from Roberto Garcia-Morales.
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CID ANNUAL REPORT	The Village Square Community Improvement District Annual Report was received from Lewis Rice, LLC.
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EWGCG BRIEFINGS	The October 23 issue of Briefings was received from the East-West Gateway Council of Governments.
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CID ANNUAL REPORT The Hazelwood Commerce Center Community Improvement District Annual Report was received from Development Dynamics, LLC.

BOARD
RESIGNATION A notice of resignation from the Neighborhood Watch Commission has been received from Clara Faatz.

A letter thanking Ms. Faatz for her service to the City was sent.

EWGCG
BRIEFINGS The October 30 issue of Briefings was received from the East-West Gateway Council of Governments.

Ms. Matlock moved, seconded by Mrs. Henderson, to refer the petitions to the City Plan Commission and to receive and file all communications. The motion passed unanimously.

UNFINISHED BUSINESS - None

MAYOR AND COUNCIL REPORTS

WORK SESSION
AGENDA ITEMS No items were added to the January 14 Council Work Session agenda.

BOARD/COMMISSION
APPOINTMENTS Mayor Robinson nominated Sharon Dash for reappointment to the City Plan Commission and appointed Jessica Plaggenberg to the Community Enrichment Commission.

Mr. Hoops motioned, seconded by Ms. Hatton, to approve the preceding appointments. The motion passed unanimously.

AMEND CH. 110
PUBLIC COMMENT
TIME LIMITS Mayor Robinson asked the Council for their input on speaker time limits during meetings and suggested increasing the allotment from three minutes to five minutes.

Mrs. Henderson inquired whether the overall 15-minute total would remain in effect if individual comments were extended to five minutes.

Mayor Robinson replied that the 15-minute limit would still apply.

Mr. Smith expressed support for retaining the current three-minute time limit.

Ms. Wadlow stated she would be in favor of increasing the individual time limit to five minutes.

CITY MANAGER'S REPORT

**EMPLOYEE
PAY PLAN STUDY**

Human Resource Manager Tiffany Paul stated staff recommends authorization of an agreement with McGrath Human Resource Group for a classification, compensation, and benefit study at a cost not to exceed \$61,500.

Ms. Paul stated that the City has not conducted a professional classification, compensation, and benefits study since the Higbee Associates study in 2010/2011, with staff managing updates internally since that time. While these efforts have served the City well, evolving labor market conditions and recruitment and retention challenges make it timely to undertake a comprehensive review. A third-party study will ensure that Hazelwood's pay structure and benefits remain competitive and equitable across departments and comparable jurisdictions. After reviewing proposals, staff determined that McGrath Human Resources Group offers the expertise and public-sector experience best suited to the City's needs. Ms. Paul stated McGrath will conduct a comprehensive analysis of classifications, compensation, and benefits; evaluate internal equity and market competitiveness; develop an updated salary schedule and benefits framework; and provide draft and final reports with recommendations. McGrath will also assist in developing and formalizing job descriptions to ensure consistency across all positions.

Ms. Matlock moved, seconded by Mr. Taylor, to concur with the staff recommendation to authorize an agreement with McGrath Human Resources Group for a classification, compensation, and benefit study at a cost not to exceed \$61,500, and to place the draft bill on this agenda for introduction. The motion passed unanimously and the bill was added to the agenda as item 17.a.

CITY ATTORNEY'S REPORT - None

CITY CLERK'S REPORT

CANDIDACY FILING

Ms. Lowery stated that filing for candidacy for the April 7, 2026, election will open on December 9, 2025, at 8 a.m. and close on December 30, 2025, at 5 p.m.

Petitions for a three-year term for Wards 2, 4, 6 & 8 can be picked up from the City Clerk's office during regular business hours. Candidates must have lived in the City for at least two years immediately before the election and must be 21 years of age and a registered voter.

LIQUOR SALE HOURS

Ms. Lowery reported staff recommends exemption from the provisions of Revised Statutes of Missouri (RSMo) Section 311.2026 Supp. 2025, relating to liquor licenses.

Ms. Lowery stated RSMo Section 311.2026 Supp. 2025, temporarily extends Missouri's alcohol service hours for certain liquor license holders during the 2026 FIFA World Cup. From June 11 through July 19, 2026, eligible bars, restaurants, and other licensed businesses would be allowed to operate 24 hours a day and sell alcohol from 6:00 a.m.

until 5:00 a.m. the following day. This is a temporary statewide change. However, the law also allows cities to opt out or set their own limits by passing a local ordinance before the change takes effect. After reviewing the law and discussing its potential effects, City staff and the Police Department believe it is in Hazelwood's best interest to opt out of the extended hours.

Ms. Wadlow moved, seconded by Mrs. Henderson, to concur with the staff recommendation for exemption of the provisions of Section 311.2026, RSMo Supp. 2025, relating to liquor licenses and to place the draft bill on this agenda for introduction. The motion passed unanimously and the bill was added to the agenda as item 17.b.

COMMISSION AND BOARD REPORTS

Ms. Matlock moved, seconded by Mrs. Henderson, to receive and file the minutes of the April 23, May 28, July 23, September 24 Green Committee Board and the September 9 Community Enrichment Commission meetings. The motion passed unanimously.

NEW BUSINESS - None

INTRODUCTION AND FIRST READING OF BILLS

EMPLOYEE PAY PLAN STUDY

Mayor Robinson called for the first reading of a bill to authorize an agreement for a classification, compensation, and benefit study.

There were no objections and Bill 5192 was read by title only:

AN ORDINANCE AUTHORIZING AN AGREEMENT WITH MCGRATH HUMAN RESOURCES GROUP FOR A PAY PLAN CLASSIFICATION, COMPENSATION, AND BENEFIT STUDY AT A COST NOT TO EXCEED SIXTY-ONE THOUSAND FIVE HUNDRED DOLLARS (\$61,500).

Bill 5192 will be on the agenda for second reading on November 19.

LIQUOR SALE HOURS

Mayor Robinson called for the first reading of a bill exempting the City from provisions of Revised Statutes of Missouri Section 311.2026 Supp. 2025, relating to liquor license.

There were no objections and Bill 5193 was read by title only:

AN ORDINANCE EXEMPTING THE CITY OF HAZELWOOD FROM THE PROVISIONS OF SECTION 311.2026, RSMO, RELATING TO LIQUOR LICENSES.

Bill 5193 will be on the agenda for second reading on November 19.

SECOND READING OF BILLS AND ACTION ON BILLS

BILL 5190 Mayor Robinson called for the second reading of Bill 5190 to
STREET ACCEPTANCE accept Aviator Drive for maintenance, including sidewalks.

There were no objections and Bill 5190 was read by title only:

AN ORDINANCE ACCEPTING STREET IMPROVEMENTS FOR AVIATOR DRIVE IN PLATS 1 AND 4 OF AVIATOR BUSINESS PARK.

Mr. Aubuchon moved, seconded by Mr. Taylor, the adoption of Bill 5190 as an ordinance.
The following vote was recorded on the motion:

<u>AYE - 9</u>	<u>NAY - 0</u>
Ms. Hatton	
Mr. Hoops	
Mr. Aubuchon	
Ms. Henderson	
Ms. Wadlow	
Mayor Robinson	
Ms. Matlock	
Mr. Taylor	
Mr. Smith	

Bill 5190 was unanimously adopted as Ordinance 5072-25.

BILL 5191 Mayor Robinson called for the second reading of Bill 5191 to
AMEND ORD. 5020-24 amend Ordinance 5020-24, Section 500.050 of the City Code
SECTION 500.050 regarding adoption of the 2021 International Existing
Building Code.

There were no objections and Bill 5191 was read by title only:

AN ORDINANCE AMENDING NUNC PRO TUNC ORDINANCE 5020-24 AND SECTION 500.050 OF THE HAZELWOOD CITY CODE REGARDING ADOPTION OF THE 2021 INTERNATIONAL EXISTING BUILDING CODE.

Ms. Matlock moved, seconded by Mr. Hoops, the adoption of Bill 5191 as an ordinance.
The following vote was recorded on the motion:

<u>AYE - 9</u>	<u>NAY - 0</u>
Ms. Hatton	
Mr. Hoops	
Mr. Aubuchon	
Ms. Henderson	
Ms. Wadlow	

Mayor Robinson
Ms. Matlock
Mr. Taylor
Mr. Smith

Bill 5191 was unanimously adopted as Ordinance 5073-25.

MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS

CITY HALL CLOSED City Hall will be closed on November 11 in observance of Veterans Day.

COUNCIL MEETING Mayor Robinson announced the next regular Council meeting would be held Wednesday, November 19 at 6:30 p.m. in the Council Chambers.

ADJOURNMENT There being no further business to come before the Council, the meeting was adjourned at 7:05 p.m.

Matthew G. Robinson - Mayor
City of Hazelwood, Missouri

ATTEST:

Julie Lowery, CMC - City Clerk
City of Hazelwood, Missouri