

**CITY OF HAZELWOOD
REGULAR COUNCIL MEETING
AUGUST 6, 2025**

CALL TO ORDER

A regular meeting of the Hazelwood City Council was called to order by Mayor Matthew G. Robinson at 6:30 p.m. on Wednesday, August 6, 2025 in the Council Chambers of Hazelwood City Hall, 415 Elm Grove Lane.

Mayor Robinson asked those present to join in a moment of silent meditation followed by the Pledge of Allegiance.

On roll call the following members of the Council were present:

Lisa M. Matlock
Warren H. Taylor
Robert C. Smith
Jen Hatton
William C. Hoops, Jr.
Robert M. Aubuchon
Kelly Wadlow
Matthew G. Robinson

City Clerk Julie Lowery declared a quorum was present. Also present were City Manager David Leezer and City Attorney Kevin O'Keefe.

AGENDA

Ms. Wadlow moved, seconded by Mr. Hoops, to amend the agenda by adding item 9.14, referral to the City Plan Commission for a Special Land Use Permit for a restaurant at 6186 Howdershell Road to the consent agenda. The motion passed unanimously.

Ms. Wadlow motioned, seconded by Mr. Hoops, to adopt the agenda as amended. The motion passed unanimously.

CONSENT AGENDA

Ms. Wadlow moved, seconded by Mr. Hoops, the adoption of the consent agenda as printed. The following vote was recorded on the motion:

AYE - 8

NAY - 0

Ms. Matlock
Mr. Taylor
Mr. Smith
Ms. Hatton
Mr. Hoops

Mr. Aubuchon
Ms. Wadlow
Mayor Robinson

The motion passed unanimously and the consent agenda, including a closed meeting immediately following the regular meeting to discuss litigation and consult with the City Attorney in accordance with the provisions of RSMo 610.021(1) and to discuss a property acquisition or sale in accordance with the provisions of RSMo 610.021(2), was adopted.

**APPROVAL OF
MINUTES**

Ms. Wadlow moved, seconded by Mr. Hoops, to approve the minutes of the July 9 Special Council meeting and the July 16 regular and closed Council meetings as submitted. The motion passed unanimously.

SPECIAL ORDER OF BUSINESS

**OATH OF OFFICE
WARD 3**

Ms. Lowery administered the oath of office to newly appointed Ward 3 Council Member Lesli Henderson.

Mrs. Henderson took her seat at the dais.

**EMPLOYEE
INTRODUCTIONS**

Police Captain Andy Eagan introduced newly hired Building Inspector Shonda Bolar, Information Specialist Jose Hernandez, and Police Records Clerk Linda Trujilo.

**PRESENTATION OF
2023-2024 CAFR**

Mollie Malone of Stopp & VanHoy. LLC reviewed the fiscal year 2023-2024 Comprehensive Annual Financial Report and audit.

Ms. Malone stated the City has created a Comprehensive Annual Financial Report that displays financial trends, revenue capacity, debt capacity, demographic and economic information, and operating information for the current year and the nine preceding years. She added that the City's audit opinion is unmodified, and the numbers are accurately presented under generally accepted accounting principles.

Mr. Smith motioned, seconded by Ms. Wadlow, to accept and file the auditor's report. The motion passed unanimously.

PROCLAMATIONS AND RESOLUTIONS

**FINANCIAL
DISCLOSURE
RESOLUTION**

Mayor Robinson called for the reading of a resolution to readopt and reaffirm Chapter 125: Conflicts of Interest relative to financial disclosures.

Mr. O'Keefe stated the Missouri Ethics Commission requires that the City reaffirm, by resolution, the Conflicts of Interest ordinance every two years. Otherwise, all appointed

and decision-making personnel, elected officials, and candidates must submit a Personal Financial Disclosure form.

There were no objections and Resolution 2508 was read by title only:

A RESOLUTION READOPTING AND REAFFIRMING CHAPTER 125: CONFLICTS OF INTEREST, OF THE HAZELWOOD CITY CODE, RELATIVE TO THE FILING OF FINANCIAL INTEREST STATEMENTS.

Mr. Hoops moved, seconded by Mr. Taylor, the adoption of Resolution 2508. The following vote was recorded on the motion:

<u>AYE - 9</u>	<u>NAY - 0</u>
Ms. Matlock	
Mr. Taylor	
Mr. Smith	
Ms. Hatton	
Mr. Hoops	
Mr. Aubuchon	
Mrs. Henderson	
Ms. Wadlow	
Mayor Robinson	

Resolution 2508 was unanimously adopted.

INAPPROPRIATE CONDUCT RES.	Mayor Robinson called for the reading of a resolution disavowing and reprimanding inappropriate conduct.
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Mayor Robinson apologized on behalf of the Council stating the chambers is not the place for personal grievances and emotions.

Ms. Matlock read a public statement, stating her frustration got the best of her and she apologized for using inappropriate language towards a resident.

Ms. Wadlow expressed concern regarding Ms. Matlock's behavior at the last meeting and stated that all residents deserve to be treated with respect. She stated it is important to maintain a professional and courteous environment during public meetings.

There were no objections and Resolution 2509 was read by title only:

A RESOLUTION DISAVOWING AND REPRIMANDING INAPPROPRIATE CONDUCT.

Mr. Aubuchon moved, seconded by Mr. Hoops, the adoption of Resolution 2509. The following vote was recorded on the motion:

AYE - 9

NAY - 0

Ms. Matlock
Mr. Taylor
Mr. Smith
Ms. Hatton
Mr. Hoops
Mr. Aubuchon
Mrs. Henderson
Ms. Wadlow
Mayor Robinson

Resolution 2509 was unanimously adopted.

APPOINTMENT OF
CITY MANAGER

Mayor Robinson called for the reading of a resolution appointing David Leezer as City Manager.

There were no objections and Resolution 2510 was read by title only:

A RESOLUTION APPOINTING DAVID A. LEEZER CITY MANAGER FOR THE CITY OF HAZELWOOD AND APPROVING AN EMPLOYMENT AGREEMENT RELATING THERETO.

Ms. Wadlow asked if Mr. Leezer would be required to move to the City following his appointment.

Mr. O'Keefe stated that the Charter allows the Council to set a deadline for when this requirement must be met.

Mr. Smith moved, seconded by Ms. Matlock, the adoption of Resolution 2510. The following vote was recorded on the motion:

AYE - 9

NAY - 0

Ms. Matlock
Mr. Taylor
Mr. Smith
Ms. Hatton
Mr. Hoops
Mr. Aubuchon
Mrs. Henderson
Ms. Wadlow
Mayor Robinson

Resolution 2510 was unanimously adopted.

CONTRACT
ATTORNEY SERVICES
RESOLUTION

Mayor Robinson called for the reading of a resolution approving an amended contract relating to City Attorney services.

There were no objections and Resolution 2511 was read by title only:

A RESOLUTION APPROVING AN AMENDED CONTRACT RELATING TO CITY ATTORNEY SERVICES.

Ms. Hatton asked if Mr. O’Keefe was to retire, who would select his successor and whether that person would also assume responsibility for fulfilling the contract.

Mr. O’Keefe replied that the City Manager would choose a successor and oversee contract fulfillment.

Mr. Hoops moved, seconded by Mr. Smith, the adoption of Resolution 2511. The following vote was recorded on the motion:

AYE - 9

NAY - 0

Ms. Matlock
Mr. Taylor
Mr. Smith
Ms. Hatton
Mr. Hoops
Mr. Aubuchon
Mrs. Henderson
Ms. Wadlow
Mayor Robinson

Resolution 2511 was unanimously adopted.

CITIZENS HEARINGS AND PRESENTATION OF PETITIONS

Mayor Robinson explained the procedures to be followed during a hearing. He invited anyone desiring to make a comment to come forward at this time.

THANK YOU

Marge Kauffeld of 7311 Caione Court thanked the Council for their patience, kindness, and understanding toward residents who bring issues before them.

CITIZENS COMMENTS
AND CITY MANAGER

Clara Faatz of 8 Bon Vue Drive stated she is not in favor of the three-minute time limit during citizens comments.

She also stated she would like clarification whether the City Manager will be required to live in the City.

PUBLIC HEARINGS

SLUP
7111-7115 N HANLEY

Mayor Robinson called to order the public hearing to consider a Special Land Use Permit for a vehicle service and repair facility for Arizona Auto Sales, Inc., located at 7111-7115 North Hanley Road.

City Planner Cecile Denny stated Arizona Auto Sales, Inc. has proposed to open a vehicle, service and repair facility. The shop will operate Monday through Friday, 9 a.m. to 6 p.m. They will be performing mechanical repairs and auto body repairs to vehicles to prepare them for their retail and wholesale operations located elsewhere. There will be six employees on maximum shift. The 8,452 square foot building was constructed in 1964 as an auto service garage. While the building is equipped with 15 service doors, Arizona Auto Sales, Inc. plans to keep six of them operational. The property is zoned I-1 Light Industrial and is surrounded by mixed zoning.

Mayor Robinson asked if anyone present wished to speak in favor of or in opposition to the proposal.

Ms. Faatz asked about the requirement for vehicle sales on lots less than three acres.

Ms. Denny replied the three acre requirement was not relevant in this case because the proposed use is for vehicle service and repair.

Ms. Lowery read the City Plan Commission motion “to recommend approval to the City Council for a Special Land Use Permit for a vehicle service and repair facility at 7111-7115 North Hanley Road, Ward 5, with the following conditions:

1. All vehicles shall be parked in striped parking spaces.
2. No damaged vehicles, vehicle parts, or tires shall be stored outdoors.
3. No vehicle maintenance or repairs shall be conducted outdoors.
4. No derelict vehicles (vehicles with expired plates or temporary tags) shall be stored outside on the property.”

She stated the motion passed unanimously.

Mr. Hoops moved, seconded by Ms. Matlock, to concur with the City Plan Commission to grant the Special Land Use Permit for a vehicle service and repair facility at 7111-7115 North Hanley Road and to place the draft bill on this agenda for introduction. The motion passed unanimously and the bill was added to the agenda as item 17.a.

COMMUNICATIONS

EWGCG
BRIEFINGS

The July 17 issue of Briefings was received from the East-West Gateway Council of Governments.

TIP FUND
OBLIGATION

A reminder of the Transportation Improvement Program fund obligation deadlines for the Teson Road – Howdershell

DEADLINES	Road to Aubuchon Road – Resurfacing – Sidewalk (5') – Chatillion to Teson Garden right-of-way project was received from East-West Gateway Council of Governments.
EWGCG BRIEFINGS	The July 24 issue of Briefings was received from the East-West Gateway Council of Governments.
CHARTER COMMUNICATIONS	A notice of upcoming channel changes was received from Charter Communications.
CID ANNUAL REPORT	The 370/Missouri Bottom Road/Taussig Road Community Improvement District Annual Report was received from Armstrong Teasdale.
EWGCG BRIEFINGS	The July 31 issue of Briefings was received from the East-West Gateway Council of Governments.

Ms. Wadlow moved, seconded by Mr. Hoops, to refer the petition to the City Plan Commission and to receive and file all communications. The motion passed unanimously.

UNFINISHED BUSINESS - None

MAYOR AND COUNCIL REPORTS

WORK SESSION AGENDA ITEMS	No items were added to the September 10 Council Work Session agenda.
BOARD/COMMISSION APPOINTMENTS/ REAPPOINTMENTS	Mayor Robinson nominated the following for reappointment: Rudy Bess, Board of Adjustment; Kent Manis and Vernon King, Board of Appeals; Lisa Kozieja, City Plan Commission; Warren Gillespie and Annette Hood, Community Enrichment Commission; and Beverly Paulson, Parks and Recreation Board.

Mayor Robinson also nominated Magda Conley to the Neighborhood Watch Commission and David Lewis to the Economic Development Sales Tax Board.

Mr. Hoops moved, seconded by Ms. Wadlow, to approve the preceding reappointments and new appointment. The motion passed unanimously.

CITY MANAGER'S REPORT

Mr. Leezer stated the latest City Newsletter is complete and has been mailed to residents. Last Friday, civilian staff in City Hall participated in an Active Shooter Training exercise developed and executed by the Police Department. Mr. Leezer stated at the last City Council Meeting, Mayor Robinson brought up the subject of improved communication

regarding code enforcement. Staff will provide a monthly report that provides an overview of inspections, permits, violations and several other items. In addition, City Clerk Lowery and Police Chief Hudanick have been working on a system to get the report on the website.

CITY ATTORNEY'S REPORT - None

CITY CLERK'S REPORT - None

COMMISSION AND BOARD REPORTS	Ms. Wadlow moved, seconded by Mr. Hoops, to receive and file the minutes of the June 12 City Plan Commission meeting. The motion passed unanimously.
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NEW BUSINESS - None

INTRODUCTION AND FIRST READING OF BILLS

SLUP 7111-7115 NORTH HANLEY ROAD	Mayor Robinson called for the first reading of a bill to grant a Special Land Use Permit for a vehicle service and repair facility at 7111-7115 North Hanley Road.
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There were no objections and Bill 5178 was read by title only:

AN ORDINANCE AUTHORIZING AND GRANTING A PERMANENT SPECIAL LAND USE PERMIT TO ARIZONA AUTO SALES, INC. FOR A VEHICLE SERVICE AND REPAIR FACILITY AT 7111-7115 NORTH HANLEY ROAD AND PROVIDING THE CONDITIONS OF SUCH USAGE.

Bill 5178 will be on the agenda for second reading on August 20.

SECOND READING OF BILLS AND ACTION ON BILLS

BILL 5175 AMEND CHAP. 405	Mayor Robinson called for the second reading of Bill 5175, to amend <i>Chapter 405: Zoning Regulations</i> to define a new use for social assistance establishments and establish regulations for said use.
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There were no objections and Bill 5175 was read by title only:

AN ORDINANCE AMENDING CHAPTER 405: ZONING REGULATIONS OF THE HAZELWOOD CITY CODE PERTAINING TO SOCIAL ASSISTANCE ESTABLISHMENTS.

Mr. Hoops moved, seconded by Mr. Aubuchon, as amended, the adoption of Bill 5175 as an ordinance. The following vote was recorded on the motion:

AYE - 9

NAY - 0

Ms. Matlock
Mr. Taylor
Mr. Smith
Ms. Hatton
Mr. Hoops
Mr. Aubuchon
Mrs. Henderson
Ms. Wadlow
Mayor Robinson

Bill 5175 was unanimously adopted as Ordinance 5059-25.

MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS

COUNCIL MEETING Mayor Robinson announced the next regular Council meeting would be held Wednesday, August 20, at 6:30 p.m. in the Council Chambers.

ADJOURNMENT There being no further business to come before the Council, the meeting was adjourned at 7:46 p.m.

Matthew G. Robinson - Mayor
City of Hazelwood, Missouri

ATTEST:

Julie Lowery, CMC - City Clerk
City of Hazelwood, Missouri