

**CITY OF HAZELWOOD
REGULAR COUNCIL MEETING
JANUARY 3, 2024**

CALL TO ORDER

A regular meeting of the Hazelwood City Council was called to order by Mayor Matthew G. Robinson at 6:30 p.m. on Wednesday, January 3, 2024, in the Council Chambers of Hazelwood City Hall, 415 Elm Grove Lane.

Mayor Robinson asked those present to join in a moment of silent meditation followed by the Pledge of Allegiance.

On roll call, the following members of the Council were present:

Matthew G. Robinson
Lisa M. Matlock
Warren H. Taylor
Robert C. Smith
Jen Hatton
William C. Hoops, Jr.
Robert M. Aubuchon
Don W. Ryan
Kelly Wadlow

City Clerk Julie Lowery declared a quorum was present. Also present were City Manager Matt Zimmerman and City Attorney Kevin O'Keefe.

AGENDA

There being no amendments proposed, Mr. Taylor moved, seconded by Ms. Matlock, the adoption of the agenda as printed. The motion passed unanimously.

CONSENT AGENDA

Mr. Taylor moved, seconded by Mr. Hoops, the adoption of the consent agenda as printed. The following vote was recorded on the motion:

AYE - 9

NAY - 0

Mayor Robinson
Ms. Matlock
Mr. Taylor
Mr. Smith
Mrs. Hatton
Mr. Hoops
Mr. Aubuchon
Mr. Ryan
Ms. Wadlow

The motion passed unanimously and the consent agenda was adopted.

**APPROVAL OF
MINUTES**

Mr. Taylor moved, seconded by Mr. Hoops, to approve the minutes of the December 20 regular Council meeting as submitted. The motion passed unanimously.

SPECIAL ORDER OF BUSINESS

**EMPLOYEE
INTRODUCTIONS**

Parks and Recreation Superintendent Doug Littlefield introduced Parks and Recreation Program Specialists Victoria Brainerd and Logan Garrick, and Civic Center East Facility Manager Steve Lewandowski.

PROCLAMATIONS AND RESOLUTIONS - None

CITIZENS HEARINGS AND PRESENTATION OF PETITIONS

Mayor Robinson explained the procedures to be followed during a hearing. He invited anyone desiring to make a comment to come forward at this time.

ECONOMIC DEV.

Kevin Foley of 5274 Ville Rosa Lane stated he would like to move his car dealership to Hazelwood.

Mr. Foley expressed a desire to contribute to the economic growth of the City of Hazelwood by stationing his car dealership within the city limits. Having lived and worked in Hazelwood for the majority of his life, he would like to see more growth and development in the area. Mr. Foley raised a question about the development of Hazelwood, emphasizing that it is not progressing at the same pace as St. Charles, particularly along Highway 370. Mr. Foley urged the Council to assess the satellite views of parks and recreational facilities in Hazelwood and other cities and examine the conditions of these facilities.

**INVITATION TO MLK
TRIBUTE**

Stephanie Boykin, a member of the Community Enrichment Commission, invited the City Council and staff to the 22nd annual tribute to Doctor Martin Luther King Junior on January 14, at 7 p.m., at Civic Center East.

Ms. Boykin stated the theme this year is, "It Starts with Me" and the keynote speaker will be Brandi Peebles.

**AD HOC COMMITTEES
AND CCE ELEVATOR**

Clara Faatz of 8 Bon Vue Drive asked about the status of the 75th Anniversary and the Comprehensive Master Plan Committees and status of the elevator at Civic Center East.

Mr. Zimmerman replied he would be reaching out to committee members to get the meetings scheduled for later this month.

In response to the inquiry about the elevator, Mr. Littlefield stated the State of Missouri would be out on January 10 to complete an inspection.

PUBLIC HEARINGS - None

COMMUNICATIONS

EWGCG BRIEFINGS	The December 14 issue of Briefings was received from the East-West Gateway Council of Governments.
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CDBG FUND TERMINATION	A letter regarding the termination of CDBG Funds was received from St. Louis County Human Services.
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EWGCG BRIEFINGS	The December 21 issue of Briefings was received from the East-West Gateway Council of Governments.
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Mr. Taylor moved, seconded by Mr. Hoops, to receive and file all communications. The motion passed unanimously.

UNFINISHED BUSINESS - None

MAYOR AND COUNCIL REPORTS

WORK SESSION AGENDA ITEMS	Mayor Robinson requested a discussion regarding Council communications and policies be added to the January 10 work session agenda.
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There were no objections and the items were added to the January 10 work session agenda.

AMEND ZONING CODE ACCESSORY USES	Mr. Zimmerman stated at the November 15 Council meeting staff was directed to prepare legislation prohibiting the use of accessory uses in front yards.
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Mr. Zimmerman stated the draft legislation prohibits the storage or use of such accessory uses in front of the front building line and amends the Zoning Code, where accessory uses and structures are defined and regulated. If approved by the Council, the draft ordinance will be presented to the Planning Commission in February, before presenting to the Council in March for final approval.

Mr. Smith stated that the ordinance verbiage should clearly define accessories.

Ms. Wadlow suggested that the verbiage should be clearer to avoid any misinterpretation of the intent.

Mr. O'Keefe advised to define broadly and tighten regulations.

Ms. Matlock asked if this would pertain only to houses.

Mr. O'Keefe replied it would pertain to all property types.

Ms. Matlock asked if kiddie pools would not be acceptable in the apartment complexes.

Mr. O'Keefe responded that if the City specifies single-family homes and duplexes be considered with the new ordinance, then any issues that arise on apartment complex properties would be the responsibility of the property management to handle.

Mr. Aubuchon asked about homes on corner lots.

Mr. Zimmerman replied that corner lots are considered to have front yard areas and a side front yard and would need to comply with the ordinance in both areas.

CITY MANAGER'S REPORT

CITY HALL SECURITY UPDATE	Police Chief James Hudanick stated staff has researched solutions to secure City Hall and protect staff.
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Chief Hudanick stated some offices are already closed off from the public such as Courts, Public Works, and the Police Department. Service is provided to citizens through customer service windows in those departments. Finance, City Clerk, and City Manager offices are open and accessible to the public, as well as the copy room and kitchen. Chief Hudanick stated staff chose the option to add a customer service window in Finance to secure that office, remove the planters in the lobby, relocate the receptionist desk to the middle of the lobby facing the entryway, and install glass framed walls with doors across the west side of the lobby in front of the entrance into the Council Chambers.

CITY ATTORNEY'S REPORT - None

CITY CLERK'S REPORT - None

COMMISSION AND BOARD REPORTS	Mr. Taylor moved, seconded by Mr. Hoops, to receive and file the minutes of the November 14 Community Enrichment Commission meeting. The motion passed unanimously.
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NEW BUSINESS - None

INTRODUCTION AND FIRST READING OF BILLS - None

SECOND READING OF BILLS AND ACTION ON BILLS

BILL 5113 AMEND PERF. AGRMT. MITEK	Mayor Robinson called for the second reading of Bill 5113 to approve an amendments to the Performance Agreement with MiTek USA, Inc.
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There were no objections and Bill 5113 was read by title only:

AN ORDINANCE APPROVING A FIRST AMENDMENT TO PERFORMANCE AGREEMENT BETWEEN THE CITY OF HAZELWOOD, MISSOURI AND MITEK USA, INC.

Ms. Wadlow moved, seconded by Mr. Hoops, the adoption of Bill 5113 as an ordinance. The following vote was recorded on the motion:

<u>AYE - 9</u>	<u>NAY - 0</u>
Mayor Robinson	
Ms. Matlock	
Mr. Taylor	
Mr. Smith	
Mrs. Hatton	
Mr. Hoops	
Mr. Aubuchon	
Mr. Ryan	
Ms. Wadlow	

Bill 5113 was unanimously adopted as Ordinance 4995-24.

MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS

COUNCIL MEETING Mayor Robinson announced the next regular Council meeting would be held Wednesday, January 17 at 6:30 p.m. in the Council Chambers.

ADJOURNMENT There being no further business to come before the Council, the meeting was adjourned at 7:10 p.m.

Matthew G. Robinson - Mayor
City of Hazelwood, Missouri

ATTEST:

Julie Lowery, CMC - City Clerk
City of Hazelwood, Missouri