

**CITY OF HAZELWOOD
REGULAR COUNCIL MEETING
AUGUST 16, 2023**

CALL TO ORDER

A regular meeting of the Hazelwood City Council was called to order by Mayor Matthew G. Robinson at 6:32 p.m. on Wednesday, August 16, 2023 in the Council Chambers of Hazelwood City Hall, 415 Elm Grove Lane.

Mayor Robinson asked those present to join in a moment of silent meditation followed by the Pledge of Allegiance.

On roll call the following members of the Council were present:

Robert C. Smith
Jen Hatton
William C. Hoops, Jr.
Robert M. Aubuchon
Don W. Ryan
Kelly Wadlow
Matthew G. Robinson
Lisa M. Matlock
Warren H. Taylor

City Clerk Julie Lowery declared a quorum was present. Also present were City Manager Matt Zimmerman and City Attorney Kevin O'Keefe.

AGENDA

There being no amendments proposed, Mr. Aubuchon moved, seconded by Mr. Hoops, the adoption of the agenda as printed. The motion passed unanimously.

CONSENT AGENDA

Mr. Taylor moved, seconded by Ms. Matlock, to amend the consent agenda by the addition of a closed session to discuss a personnel issue. The motion passed unanimously.

Mr. Taylor motioned, seconded by Ms. Matlock, the adoption of the consent agenda as amended. The following vote was recorded on the motion:

AYE - 9

NAY - 0

Mr. Smith
Mrs. Hatton
Mr. Hoops
Mr. Aubuchon
Mr. Ryan
Ms. Wadlow

Mayor Robinson
Ms. Matlock
Mr. Taylor

The motion passed unanimously and the consent agenda, including a closed meeting immediately following the regular meeting to discuss a personnel matter in accordance with the provisions of RSMo 610.021(3), and to discuss litigation and consult with the City Attorney in accordance with the provisions of RSMo 610.021(1), was adopted.

**APPROVAL OF
MINUTES**

Mr. Taylor moved, seconded by Ms. Matlock, to approve the minutes of the August 2 Council meeting as submitted. The motion passed unanimously.

SPECIAL ORDER OF BUSINESS

**EMPLOYEE
SERVICE AWARDS**

As his biography was read, Battalion Chief Michael Eisenbeis received his 30-year service award.

PROCLAMATIONS AND RESOLUTIONS - None

CITIZENS HEARINGS AND PRESENTATION OF PETITIONS

Mayor Robinson explained the procedures to be followed during the hearing. He invited anyone desiring to make a comment to come forward at this time.

**HOME IMPROVEMENT
PROGRAM**

Karen Ebberson of 562 Candle Light Lane asked if the City has a grant program for home improvements.

Mr. Zimmerman replied the grant program is through St. Louis County and advised Ms. Ebberson to contact Hazelwood City Planner Darren May.

CITY PARKS

Kevin Foley of 5274 Ville Rosa Lane asked how the City parks are funded.

Mayor Robinson responded Mr. Zimmerman would prepare a report for the next Council meeting.

**PROXIMITY RESTRICT.
AND LIQUOR LICENSE
6186 HOWDERSHELL**

Ms. Lowery stated an application for waiver of proximity restriction and for a temporary Full Liquor License, with Sunday, has been received by Dub Vision Investments, LLC d/b/a E's Spot bar & Grill, at 6186 Howdershell Road.

Ms. Lowery stated that due to changes in the City's code, restrictions on liquor sales within proximity of a day care, school or church went from 150 feet to 300 feet. The Council has the ability to waive or reduce the proximity restrictions.

Owner Eric Walls was present for questions.

Ms. Wadlow asked when the business would open.

Mr. Walls replied it depends on when the occupancy permit is issued, but he would like it to be open before football season starts.

Mr. Aubuchon moved, seconded by Mr. Hoops, to approve the waiver for proximity restrictions for a restaurant at 6186 Howdershell Road. The motion passed unanimously.

Ms. Lowery stated the requisite record check has been conducted and Police Chief James Hudanick has recommended approval of the application.

Mrs. Lowery stated this is a new restaurant and food sales cannot be determined. It would be appropriate to issue a temporary 90-day license to give the business time to compile food/alcohol sale totals. If the sales comply with City Code at the end of the 90 days, a permanent liquor license would be issued.

Ms. Matlock asked what the hours of operation would be on Sunday.

Mr. Walls replied during the football season hours would be 11 a.m. to midnight.

Mr. Aubuchon moved, seconded by Mr. Ryan, to approve a 90-day temporary Full Liquor License, with Sunday for a restaurant at 6186 Howdershell Road. The motion passed unanimously.

PUBLIC HEARINGS - None

COMMUNICATIONS

EWGCG BRIEFINGS	The July 27 issue of Briefings was received from the East-West Gateway Council of Governments.
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EWGCG BRIEFINGS	The August 3 issue of Briefings was received from the East-West Gateway Council of Governments.
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SLUP PETITION 7919 N LINDBERGH	A petition for a Special Land Use Permit for a restaurant at 7919 North Lindbergh has been received from My Mady LLC d/b/a Kelly's Donuts.
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EWGCG BRIEFINGS	The August 10 issue of Briefings was received from the East-West Gateway Council of Governments.
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Mr. Taylor moved, seconded by Ms. Matlock, to refer the petition to the City Plan Commission and to receive and file all communications. The motion passed unanimously.

UNFINISHED BUSINESS – None

MAYOR AND COUNCIL REPORTS

COMMISSION Mayor Robinson reappointed Alexis Robinson to the
APPOINTMENT Community Enrichment Commission.

Ms. Matlock motioned, seconded by Mr. Smith, to approve the preceding appointment. The motion passed unanimously.

MASTER PLAN Mr. Zimmerman suggested the Council create a
STEERING COMMITTEE Comprehensive Plan Steering Committee consisting of seven
APPOINTMENTS members, with membership including representatives from
several advisory boards.

Mr. Ryan motioned, seconded by Mr. Hoops, to organize a Master Plan Steering Committee. The motion passed unanimously.

75th ANNIVERSARY Mr. Zimmerman suggested the Council create a 75th
COMMITTEE Anniversary Committee consisting of five to seven members,
APPOINTMENTS with membership including representatives from several
advisory boards.

After discussion, Ms. Wadlow moved, seconded by Mrs. Hatton, to repeal the prior motion for the Master Plan Steering Committee and to appoint a nine-member Master Plan Steering Committee with each Council member submitting representatives for their ward. The motion passed unanimously.

Ms. Wadlow motioned, seconded by Mr. Hoops, to appoint a nine-member 75th Anniversary Committee with each Council member submitting representatives for their ward. The motion passed unanimously.

REPORT Parks and Recreation Superintendent Doug Littlefield gave a
CITY PARKS report on City parks.

Mr. Littlefield stated the City began acquiring land for parks in the 1960's, and most park development took place in the 1970's, and were updated in the 1990's and 2000's. The City did not put a budgetary focus on maintaining and growing parks after the initial burst of development and then upgrades. This changed in 2000 when the St. Louis County Municipal League organized a new grant program for municipal parks. The City's first park grant was for White Birch skatepark in 2005. Park planning grants were established in 2010 by the League. the League permits municipalities to apply for planning grants in one annual cycle, and then apply for construction in the next annual cycle. Mr. Littlefield stated the City has taken advantage of this program by applying for a planning grant followed by a construction grant almost every year the City had matching funds for the grant. In years where construction overlapped the grant funding cycle, the City was not permitted to apply

for another grant. Twice the City was not awarded a construction grant due to the League selecting projects in other communities. Under the League grant, the City has provided improvements and upgrades to: Howdershell Park; Musick Park; Truman Park; and Queen Ann Park. The next park scheduled for a construction grant is Pershall Park.

The City acquired the common ground in the Ville Maria subdivision in 1997 following a request by the Ville Maria homeowners association to turn them into parks. A total of approximately \$533,836 was spent installing the new parks out of an estimated \$676,388 that was initially estimated for costs. The homeowner's association contributed \$1,190 from their remaining maintenance funds.

Mr. Littlefield stated based on the City's records, the oldest park without significant improvements and upgrades is Pershall Park, followed by the parks in the Ville Maria subdivision. Brookes and Little White Birch. When selecting parks for the grant application process, staff selects the next park based on several factors, including age of the equipment, patron usage, and the needs of the overall neighborhood served. Staff's next consideration for grant funding is for upgrades at Howdershell Park, including replacing the bathrooms. The City already has a master plan in place for Howdershell Park. It is the most heavily used park, where most community events occur, and the City receives numerous complaints about the condition of the bathrooms. If the Council prefers to focus on the parks in Ville Maria, staff recommends one master plan be developed for one park rather than seeking funding for 5 master plans, followed by five construction projects. It is very unlikely the City would get a grant for more than one project as the League's practice is to spread grant dollars around St. Louis County.

The Parks Division within the Public Works Department is responsible for maintenance of all City parks and grounds. The City mows 240 acres of grass with a three-man crew. During the spring, grounds need to be mowed at least weekly, which is a schedule the current Parks crew cannot meet. Another worker helps with the mowing when his other duties can be delayed. Usually by July the mowing slows down to every 10 days. Staff hopes with the addition of two new crew members authorized by the City Council, one of which is assigned to park maintenance, that it can maintain the mowing as needed.

Mr. Littlefield offered to create a tour for elected officials of the Ville Maria parks or all City parks.

Ms. Wadlow asked that in the future, staff provide updates to the Master Plan from beginning to end.

Mr. Littlefield stated over the past 20 years, 90% of park improvements have been done with grants. All residents are notified of meetings, and the City can hold as many meetings as necessary. He stated the planning grant requires at least two public meetings be held for residents.

Mr. Smith asked about the Ville Maria parks, and the lifespan of the playgrounds.

Mr. Littlefield replied typically 20 years unless there may be safety issues or other requirements necessary.

Mr. Smith asked how much money was spent on the four playgrounds in 1998.

Mr. Littlefield replied approximately \$533,000. The money was divided between the parks.

Mr. Smith asked how much it would cost to update the Ville Maria Parks now.

Mr. Littlefield replied a small, typical playground would cost \$30,000 to \$40,000 each.

Mayor Robinson stated he would like Council members visit the parks and start creating a plan.

Mr. Ryan asked what the oldest park is that has had no updates.

Mr. Littlefield replied St. Cin Park.

The Mayor and Council thanked Mr. Littlefield for the detailed report.

CITY MANAGER'S REPORT

SERVICE AGREEMENT Chief Hudanick reported staff recommends authorizing a five-year service agreement with Flock Safety for the lease, installation and access to 11 license plate reader cameras at a cost not to exceed \$140,000.

Chief Hudanick stated Flock Safety notified the City that in June of 2024, when the current service agreement expires, they would be raising prices to \$3,000 per camera from the current rate of \$2,500. Flock is offering an opportunity to enter into a new agreement, which would save the City \$27,500 over the next five years. Flock Safety is the sole source manufacturer that develops and provides a comprehensive stationary/mobile camera system to monitor the process, capture license plates and vehicle data. The patented proprietary technology allows for license plate capture and a vehicle "fingerprint" such as vehicle color, vehicle make, roof racks, and bumper stickers that aid law enforcement in identifying suspect vehicles. This technology allows law enforcement the ability to search the system for suspect vehicles without the need for a license plate and to set alerts if the vehicle is digitally captured in the future.

Mr. Smith asked if the devices report speed of drivers.

Chief Hudanick replied it does not.

Ms. Matlock moved, seconded by Mr. Ryan, to concur with the staff recommendation to approve a five-year service agreement with Flock Safety for the lease, installation and

access to 11 License Plate Reader (LPR) cameras at a cost not to exceed \$140,000. The motion passed unanimously and the bill was added to the agenda as item 17.a.

CONTRACT Chief Hudanick reported staff recommends authorizing a
IT SERVICES contract with AuditSolv for computer network services for a one-year term at a cost not to exceed \$130,800.

Chief Hudanick stated services include device monitoring and remote/onsite services for maintaining and managing computers, laptops, tablets, servers, network connectivity, cybersecurity frameworks, and functionality.

Mr. Aubuchon moved, seconded by Ms. Wadlow, to concur with the staff recommendation to authorize a contract with AuditSolv for computer network services for a one-year term at a cost not to exceed \$130,800 and to place the draft bill on this agenda for introduction. The motion passed unanimously and the bill was added to the agenda as item 17.b.

PURCHASE OF Chief Hudanick reported staff recommends the purchase of
POLICE VEHICLES one Dodge Charger police vehicle with emergency equipment, installation and graphics from Behlmann Chrysler Dodge, and three Dodge Durango police vehicles with emergency equipment, installation and graphics from Landmark Chrysler Dodge at a total cost not to exceed \$192,678.

Chief Hudanick stated the Capital Improvement fund includes \$230,000 to purchase and equip police vehicles. The four new police vehicles will replace a 2016 and 2018 Dodge Charger, a 2007 Chevy Impala and a 2013 Chevy Tahoe.

Mr. Ryan asked what would happen to the replaced vehicles.

Public Works Director David Stewart replied any usable vehicle would be taken by Code Enforcement or sold at auction.

Mr. Ryan asked how long it would take to get the vehicles.

Chief Hudanick replied he is hopeful it will only take a month or two.

Mr. Ryan moved, seconded by Ms. Matlock, to concur with the staff recommendation to purchase one Dodge Charger police vehicle with emergency equipment, installations and graphics from Behlmann Chrysler Dodge, and three Dodge Durango police vehicles with emergency equipment, installation and graphics from Landmark Chrysler Dodge at a total cost not to exceed \$192,678. The motion passed unanimously.

TRAFFIC STUDY Chief Hudanick reported on concerns regarding tractor-trailer traffic traveling on Teson Road.

Chief Hudanick stated during the time period of June 28 to July 28, 2023, 3,758 vehicles traveled east on Teson Road at an average speed of 31 mph. 17,062 vehicles traveled westbound on Teson Road at an average speed of 33 mph. The reason for more data for westbound traffic is due to vehicles coming and going from the residential areas along the road as well as White Birch Park and the eastbound traffic counter was near the Hazelwood Sports Complex on Teson Road. Chief Hudanick stated during the 51-day study, there were 37 non-local delivery tractor-trailers, which equates to .73 non-local delivery tractor-trailers per day. Other related traffic for the study included 82 tree trimming trucks, 18 local delivery tractor-trailer trucks, 18 Amazon/UPS/FedEx trucks, 82 other box trucks, 11 utility trucks, 16 trash trucks, five school buses, and two tow trucks. Chief Hudanick stated there are two site-line distance concerns on Teson Road, the first is a 90-degree turn at the 6900 block of Teson, which restricts the turning radii of tractor-trailer trucks, and the second is a 180-degree sweeping curve which both tractor-trailers and delivery trucks are restricted on the turning radii. The Traffic Management Team's recommendation is to post signage on Tradeport Drive warning drivers that there is restricted traffic on Teson Road unless for local deliveries only and also warning signs near the intersection of Aubuchon Road and Teson Road restricting vehicles licensed over 12,000 lbs. except for local deliveries, as well as on Howdershell road at Teson. This would be pending Saint Louis County Highway Transportation Department's approval. Mr. Stewart concurs with this recommendation. On August 10, a 10-day survey through Flock LPR camera system by Police Sergeant Scott Schnurbusch of the Traffic Management Team revealed three non-local tractor-trailer delivery trucks utilizing Teson Road. They used the road between 7 a.m. and 9 a.m. There was one local delivery tractor-trailer to White Birch Park. In reviewing the 37 non-local delivery tractor-trailer trucks noted above in the study we found that 14 of these went to Waldbart Nursery, presumably, making a delivery and returning the same way. They came in from Aubuchon to Teson, turned around and went out the same way. Chief Hudanick stated the daily rate of tractor-trailer usage fell to .45 tractor trucks per day rather than .73.

Mr. Smith asked how the vehicles over 12,000 pounds are enforced on the roadway.

Chief Hudanick replied the Traffic Patrol Team would handle enforcement.

CITY ATTORNEY'S REPORT - None

CITY CLERK'S REPORT - None

**COMMISSION AND
BOARD REPORTS**

Mr. Taylor moved, seconded by Ms. Matlock, to receive and file the minutes of the July 11 Community Enrichment Commission, July 24 Historic Preservation Commission and the August 1 Parks and Recreation Board meetings. The motion passed unanimously.

NEW BUSINESS - None

INTRODUCTION AND FIRST READING OF BILLS

SERVICE AGREEMENT FLOCK CAMERAS Mayor Robinson called for the first reading of a bill to authorize a five-year service agreement with Flock Group, Inc. for the lease, installation and access to 11 license plate reader cameras at a cost not to exceed \$140,000.

There were no objections and Bill 5093 was read by title only:

AN ORDINANCE AUTHORIZING A SERVICE AGREEMENT WITH FLOCK GROUP, INC., FOR LEASE, INSTALLATION AND ACCESS TO ELEVEN (11) LICENSE PLATE READER CAMERAS FOR A FIVE YEAR TERM AT A COST NOT TO EXCEED \$140,000.

Bill 5093 will be on the agenda for second reading on September 6.

CONTRACT COMPUTER NETWORK Mayor Robinson called for the first reading of a bill to authorize a contract with AuditSolv for computer network services.

There were no objections and Bill 5094 was read by title only:

AN ORDINANCE AUTHORIZING A CONTRACT WITH AUDITSOLV FOR COMPUTER NETWORK SERVICES FOR A ONE YEAR TERM AT A COST NOT TO EXCEED ONE HUNDRED THIRTY THOUSAND EIGHT HUNDRED DOLLARS (\$130,800).

Bill 5094 will be on the agenda for second reading on September 6.

SECOND READING OF BILLS AND ACTION ON BILLS

BILL 5090 SLUP EXTENSION Mayor Robinson called for the second reading of Bill 5090 to extend the Special Land Use Permit deadlines to commence construction and operation at 1 Park 370 Terrace.

There were no objections and Bill 5090 was read by title only:

AN ORDINANCE AMENDING ORDINANCE 4943-23 BY EXTENDING THE SPECIAL LAND USE PERMIT DEADLINES TO COMMENCE CONSTRUCTION AND FULL OPERATION OF CEMENT MASONS' LOCAL 527 BUILDING CORPORATION, AT 1 PARK 370 TERRACE.

Mr. Smith moved, seconded by Mr. Hoops, the adoption of Bill 5090 as an ordinance. The following vote was recorded on the motion:

AYE - 9

NAY - 0

Mr. Smith
Mrs. Hatton
Mr. Hoops
Mr. Aubuchon

Mr. Ryan
Ms. Wadlow
Mayor Robinson
Ms. Matlock
Mr. Taylor

Bill 5090 was unanimously adopted as Ordinance 4972-23.

BILL 5091 Mayor Robinson called for the second reading of Bill 5091 to
CHAPTER 100 BONDS authorize the issuance of Chapter 100 bonds for 600 James
600 MCDONNEL BLVD. S. McDonnell Boulevard.

There were no objections and Bill 5091 was read by title only:

AN ORDINANCE AUTHORIZING THE CITY OF HAZELWOOD, MISSOURI, TO ISSUE ITS TAXABLE INDUSTRIAL REVENUE BONDS (600 JSM, LLC PROJECT), SERIES 2023, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$7,000,000 FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF ACQUIRING, CONSTRUCTING AND IMPROVING AN INDUSTRIAL DEVELOPMENT PROJECT IN THE CITY; AND AUTHORIZING THE CITY TO ENTER INTO CERTAIN AGREEMENTS AND TAKE CERTAIN OTHER ACTIONS IN CONNECTION WITH THE ISSUANCE OF THE BONDS.

Mr. Aubuchon moved, seconded by Mr. Hoops, the adoption of Bill 5091 as an ordinance. The following vote was recorded on the motion:

<u>AYE - 9</u>	<u>NAY - 0</u>
Mr. Smith	
Mrs. Hatton	
Mr. Hoops	
Mr. Aubuchon	
Mr. Ryan	
Ms. Wadlow	
Mayor Robinson	
Ms. Matlock	
Mr. Taylor	

Bill 5091 was unanimously adopted as Ordinance 4973-23.

BILL 5092 Mayor Robinson called for the second reading of Bill 5092 to
CHAPTER 100 BONDS authorize the issuance of Chapter 100 bonds for TradePort
TRADEPORT LOT 8 Lot 8.

There were no objections and Bill 5092 was read by title only:

AN ORDINANCE AUTHORIZING THE CITY OF HAZELWOOD, MISSOURI TO ISSUE ITS TAXABLE INDUSTRIAL REVENUE BONDS (NP HAZELWOOD 370 INDUSTRIAL, LLC PROJECT), SERIES 2022, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$7,000,000, FOR THE PURPOSE OF PROVIDING FUNDS TO PAY THE COSTS OF ACQUIRING, CONSTRUCTING AND IMPROVING A FACILITY FOR AN INDUSTRIAL DEVELOPMENT PROJECT IN THE CITY; AND AUTHORIZING THE CITY TO ENTER INTO CERTAIN AGREEMENTS AND TAKE CERTAIN OTHER ACTIONS IN CONNECTION WITH THE ISSUANCE OF THE BONDS.

Mr. Smith moved, seconded by Ms. Wadlow, the adoption of Bill 5092 as an ordinance. The following vote was recorded on the motion:

<u>AYE - 9</u>	<u>NAY - 0</u>
Mr. Smith	
Mrs. Hatton	
Mr. Hoops	
Mr. Aubuchon	
Mr. Ryan	
Ms. Wadlow	
Mayor Robinson	
Ms. Matlock	
Mr. Taylor	

Bill 5092 was unanimously adopted as Ordinance 4974-23.

MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS

WARD 7 & 8 MEETING	Mayor Robinson announced the Ward 7 and Ward 8 meeting would be held on August 23 at 6:30 p.m., at Russel Elementary.
COUNCIL RETREAT	Mayor Robinson announced the Council Retreat would be held on August 24 at 6 p.m.
CITY HALL CLOSED	City Hall will be closed for Labor Day, Monday, September 4.
COUNCIL MEETING	Mayor Robinson announced the next regular Council meeting would be held Wednesday, September 6, at 6:30 p.m. in the Council Chambers.
HAZELWOOD DAY	Mayor Robinson announced Hazelwood Day would be held on September 9, at 3 p.m.
ADJOURNMENT	There being no further business to come before the Council, the meeting was adjourned at 7:55 p.m.

Matthew G. Robinson - Mayor
City of Hazelwood, Missouri

ATTEST:

Julie Lowery, CMC - City Clerk
City of Hazelwood, Missouri