

**CITY OF HAZELWOOD
REGULAR COUNCIL MEETING
JUNE 21, 2023**

CALL TO ORDER

A regular meeting of the Hazelwood City Council was called to order by Mayor Matthew G. Robinson at 6:30 p.m. on Wednesday, June 21, 2023 in the Council Chambers of Hazelwood City Hall, 415 Elm Grove Lane.

Mayor Robinson asked those present to join in a moment of silent meditation followed by the Pledge of Allegiance.

On roll call the following members of the Council were present:

Lisa M. Matlock
Warren H. Taylor
Robert C. Smith
Jen Hatton
William C. Hoops, Jr.
Robert M. Aubuchon
Kelly Wadlow
Matthew G. Robinson

Council Member Don W. Ryan was not present. City Clerk Julie Lowery declared a quorum was present. Also present were City Manager Matt Zimmerman and Associate City Attorney Carl Lumley.

AGENDA

There being no amendments proposed, Mr. Taylor moved, seconded by Mr. Smith, the adoption of the agenda as printed. The motion passed unanimously.

CONSENT AGENDA

Mr. Taylor moved, seconded by Mr. Hoops, the adoption of the consent agenda as printed. The following vote was recorded on the motion:

AYE - 8

NAY - 0

Ms. Matlock
Mr. Taylor
Mr. Smith
Mrs. Hatton
Mr. Hoops
Mr. Aubuchon
Ms. Wadlow
Mayor Robinson

The motion passed unanimously and the consent agenda, including a closed meeting immediately following the regular meeting to discuss personnel matters in accordance with the provisions of RSMo 610.021(3), was adopted.

**APPROVAL OF
MINUTES**

Mr. Taylor moved, seconded by Mr. Hoops, to approve the the minutes of the June 7 regular Council meeting as submitted. The motion passed unanimously.

SPECIAL ORDER OF BUSINESS

**EMPLOYEE
SERVICE AWARDS**

As their biographies were read, Police Sergeant Doug Barber received his 20-year service award and Police Lieutenant Shane Parrish received his 30-year service award.

PROCLAMATIONS AND RESOLUTIONS

CITIZENS HEARINGS AND PRESENTATION OF PETITIONS

Mayor Robinson explained the procedures to be followed during a hearing. He invited anyone desiring to make a comment to come forward at this time.

No one came forward to address the Council.

PUBLIC HEARINGS - None

COMMUNICATIONS

**FUND OBLIGATION
DEADLINE**

Notice of September 30, 2020 Federal funds obligation deadline for the Phantom Road project was received from the East-West Gateway Council of Governments.

**EWGCG
BRIEFINGS**

The June 8 issue of Briefings was received from the East-West Gateway Council of Governments.

**MLMSL
NEWSLETTER**

The June issue of The Link was received from Municipal League of Metro St. Louis.

Mr. Taylor moved, seconded by Mr. Hoops to receive and file all communications. The motion passed unanimously.

UNFINISHED BUSINESS - None

MAYOR AND COUNCIL REPORTS

**WORK SESSION
AGENDA ITEMS**

No items were added to the July 12 work session agenda.

BOARD & COMMISSION APPOINTMENTS No appointments or reappointments were made to the City's boards and commissions.

CITY MANAGER'S REPORT

FIRE PREMISES IDENTIFICATION SYSTEM Deputy Fire Marshall Steve Welsh stated staff recommends amending the Fire Prevention Code relating to a premises identification systems.

Mr. Welsh stated the proposed bill would bring into effect codes that will help first responders navigate schools more easily during emergency incidents. The mapping system of the bill is a uniform method of identifying rooms, corridors, and doors inside and outside of schools so that first responders can respond without the delay of relying upon maps to navigate when responding to an emergency. The system was originally created by the St Louis County School Safety Task Force and is supported by the Metropolitan Fire Marshals Association.

Mr. Aubuchon moved, seconded by Mr. Taylor, to concur with the staff recommendation to amend the Fire Prevention Code Premises Identification Systems and to place the draft bill on this agenda for introduction. The motion passed unanimously and the bill was added to the agenda as item 17.a.

CONTRACT DESIGN STUDY Mr. Zimmerman stated staff recommends authorizing a contract for a fire facility location feasibility analysis at a cost not to exceed \$38,487 plus authorized expenses.

Mr. Zimmerman stated the budget includes \$400,000 for land acquisition and \$35,000 for a space needs study. Staff believes it is warranted to have an independent study conducted to identify the best location to replace Fire House 1 and to determine whether response times and expertise can be better served by combining the two existing Hazelwood firehouses. International City/County Management Association (ICMA) has created an independent agency, the Center for Public Safety Management (CPSM), to provide outside analysis of public safety operations. Mr. Zimmerman stated the City's purchasing policy states the City should seek bids for expenses over \$35,000. The Council has the authority to waive the purchasing policy at its discretion. Staff recommends that due to the nature of the study, and the pre-eminent experience and qualifications of CPSM, that Council waive the bidding requirement. CPSM anticipates it will require four to six months to complete the study, with a cost of \$38,487 plus travel expenses or on-site meetings, which are not anticipated.

Corporate Oversight Director for CPSM, Thomas Wieczorek was available for questions and gave a brief explanation of the company. He stated the company mainly works with dispatch services, police, EMS, and fire departments.

Mr. Smith asked how long their team would be in Hazelwood gathering data.

Mr. Wieczorek replied they would gather data remotely for approximately two months and spend a week in the community gathering more data from the Council and staff members.

Mr. Aubuchon moved, seconded by Mr. Smith to waive the bid requirements for the survey. The motion passed unanimously.

Mr. Aubuchon moved, seconded by Ms. Matlock, to concur with the staff recommendation to authorize a contract for a fire facility location feasibility analysis and to place the draft bill on this agenda for introduction. The motion passed unanimously and the bill was added to the agenda as item 17.b.

CITY ATTORNEY'S REPORT - None

CITY CLERK'S REPORT - None

COMMISSION AND BOARD REPORTS

Mr. Taylor moved, seconded by Mr. Hoops, to receive and file the minutes of the May 8 Board of Adjustment, May 9 Community Enrichment Commission, May 11 City Plan Commission, May 22 Historic Preservation Commission and May 24 Green Committee meetings. The motion passed unanimously.

NEW BUSINESS

PRESENTATION

Police Chief James Hudanick gave a brief presentation to show the City Council new load bearing vests the Police Department is using.

TRAFFIC STUDY

Mr. Smith requested a traffic study on Teson Road between Howdershell Road and Aubuchon Road for the purpose of implementing a weight restriction.

Mr. Smith motioned, seconded by Mr. Hoops, to conduct a traffic study on Teson Road. The motion passed unanimously.

INTRODUCTION AND FIRST READING OF BILLS

AMEND FIRE CODE ORDINANCE

Mayor Robinson called for the first reading of a bill to consider amending the Fire Prevention Code relative to premises identification systems.

There were no objections and Bill 5086 was read by title only:

AN ORDINANCE AMENDING THE FIRE PREVENTION CODE OF THE CITY OF HAZELWOOD, MISSOURI, RELATING TO REQUIRING, PERMITTING AND REGULATING A UNIFORM PREMISES IDENTIFICATION SYSTEM IN CERTAIN

EDUCATIONAL BUILDINGS TO ENHANCE THE EFFECTIVENESS OF EMERGENCY RESPONSE TO SUCH FACILITIES.

Bill 5086 will be on the agenda for second reading on July 5.

CONTRACT	Mayor Robinson called for the first reading of a bill to authorize
DESIGN STUDY	a contract to conduct a fire feasibility analysis.

There were no objections and Bill 5087 was read by title only:

AN ORDINANCE AUTHORIZING A CONTRACT WITH CENTER FOR PUBLIC SAFETY MANAGEMENT, LLC FOR A FIRE FACILITY LOCATION FEASIBILITY ANALYSIS AT A COST NOT TO EXCEED THIRTY-EIGHT THOUSAND FOUR HUNDRED EIGHTY-SEVEN DOLLARS (\$38,487) PLUS AUTHORIZED EXPENSES.

Bill 5087 will be on the agenda for second reading on July 5.

SECOND READING OF BILLS AND ACTION ON BILLS

BILL 5080	Mayor Robinson called for the second reading of Bill 5080 to
SLUP	to grant a Special Land Use Permit for a telecommunication
6105 DUNN ROAD	transmission tower at 6105 Dunn Road.

There were no objections and Bill 5080 was read by title only:

AN ORDINANCE AUTHORIZING AND GRANTING A PERMANENT SPECIAL LAND USE PERMIT TO VB BTS II, LLC D/B/A VERTICAL BRIDGE FOR TELECOMMUNICATION/TRANSMISSION TOWER AT 6105 DUNN ROAD AND PROVIDING THE CONDITIONS OF SUCH USAGE.

Mr. Aubuchon moved, seconded by Ms. Matlock, the adoption of Bill 5080 as an ordinance. The following vote was recorded on the motion:

<u>AYE - 8</u>	<u>NAY - 0</u>
Ms. Matlock	
Mr. Taylor	
Mr. Smith	
Mrs. Hatton	
Mr. Hoops	
Mr. Aubuchon	
Ms. Wadlow	
Mayor Robinson	

Bill 5080 was unanimously adopted as Ordinance 4962-23.

BILL 5081
SLUP
1125 HOWDERSHELL

Mayor Robinson called for the second reading of Bill 5081 to grant a Special Land Use Permit for a vehicle service and repair facility at 1125 Howdershell Road.

There were no objections and Bill 5081 was read by title only:

AN ORDINANCE AUTHORIZING AND GRANTING A PERMANENT SPECIAL LAND USE PERMIT TO WHITE FLAG AUTOMOTIVE, LLC D/B/A WHITE FLAG AUTO REPAIR FOR A VEHICLE SERVICE AND REPAIR FACILITY AT 1125 HOWDERSHELL ROAD AND PROVIDING THE CONDITIONS OF SUCH USAGE.

Mr. Smith moved, seconded by Mr. Hoops, the adoption of Bill 5081 as an ordinance. The following vote was recorded on the motion:

AYE - 8

NAY - 0

Ms. Matlock
Mr. Taylor
Mr. Smith
Mrs. Hatton
Mr. Hoops
Mr. Aubuchon
Ms. Wadlow
Mayor Robinson

Bill 5081 was unanimously adopted as Ordinance 4963-23.

BILL 5082
F.Y. 2024 BUDGET

Mayor Robinson called for the second reading of Bill 5082 to approve the fiscal year 2023/2024 budget.

There were no objections and Bill 5082 was read by title only:

AN ORDINANCE APPROVING THE BUDGET OF THE CITY OF HAZELWOOD, MISSOURI, FOR FISCAL YEAR 2023-2024 AND APPROPRIATING THE SUMS CONTAINED THEREIN FOR THE PURPOSES AND OBJECTS THEREIN.

Mr. Aubuchon moved, seconded by Mr. Hoops, the adoption of Bill 5082 as an ordinance. The following vote was recorded on the motion:

AYE - 8

NAY - 0

Ms. Matlock
Mr. Taylor
Mr. Smith
Mrs. Hatton
Mr. Hoops
Mr. Aubuchon
Ms. Wadlow

Mayor Robinson

Bill 5082 was unanimously adopted as Ordinance 4964-23.

BILL 5083 Mayor Robinson called for the second reading of Bill 5083 to EMPLOYEE PAY SCHED amend the employee pay schedule.

There were no objections and Bill 5083 was read by title only:

AN ORDINANCE AMENDING ORDINANCE 4899-22, AND ADOPTING A NEW PAY PLAN FOR THE 2023-2024 FISCAL YEAR FOR EMPLOYEES OF THE CITY OF HAZELWOOD, MISSOURI.

Mr. Aubuchon moved, seconded by Mr. Hoops, the adoption of Bill 5083 as an ordinance. The following vote was recorded on the motion:

AYE - 8

NAY - 0

Ms. Matlock
Mr. Taylor
Mr. Smith
Mrs. Hatton
Mr. Hoops
Mr. Aubuchon
Ms. Wadlow
Mayor Robinson

Bill 5083 was unanimously adopted as Ordinance 4965-23.

BILL 5084 Mayor Robinson called for the second reading of Bill 5084 to CONTRACT authorize a contract with M & H Concrete Contractors, Inc., CONCRETE PROJ. for the 2023 concrete improvements project.

After discussion, the Council agreed to amend the contract amount to include more concrete improvements.

Mr. Hoops moved, seconded by Mr. Smith, to amend Bill 5084 by the text of Bill 5084.1. The motion passed unanimously.

There were no objections and Bill 5084 was read by title only:

AN ORDINANCE AUTHORIZING A CONTRACT WITH M & H CONCRETE CONTRACTORS, INC., FOR THE 2023 CONCRETE IMPROVEMENTS PROJECT AT A COST NOT TO EXCEED EIGHT HUNDRED FIVE THOUSAND DOLLARS (\$805,000).

Mr. Hoops moved, seconded by Mr. Smith, the adoption of Bill 5084, as amended, as an ordinance. The following vote was recorded on the motion:

<u>AYE - 8</u>	<u>NAY - 0</u>
Ms. Matlock	
Mr. Taylor	
Mr. Smith	
Mrs. Hatton	
Mr. Hoops	
Mr. Aubuchon	
Ms. Wadlow	
Mayor Robinson	

Bill 5084, as amended, was unanimously adopted as Ordinance 4966-23.

BILL 5085	Mayor Robinson called for the second reading of Bill 5085 to
JOINT AND CRACK	authorize a contract with Sweetens Concrete Services, LLC
SEALING	for joint and crack sealing of various City streets.

After discussion, the Council agreed to amend the contract amount to include additional City streets.

Mr. Hoops moved, seconded by Mr. Smith, to amend Bill 5085 by the text of Bill 5085.1. The motion passed unanimously.

There were no objections and Bill 5085, as amended, was read by title only:

AN ORDINANCE AUTHORIZING A CONTRACT WITH SWEETENS CONCRETE SERVICES, LLC FOR JOINT AND CRACK SEALING OF VARIOUS CITY STREETS AT A COST NOT TO EXCEED TWO HUNDRED THOUSAND DOLLARS (\$200,000).

Mr. Taylor moved, seconded by Mr. Smith, the adoption of Bill 5085, as amended, as an ordinance. The following vote was recorded on the motion:

<u>AYE - 8</u>	<u>NAY - 0</u>
Ms. Matlock	
Mr. Taylor	
Mr. Smith	
Mrs. Hatton	
Mr. Hoops	
Mr. Aubuchon	
Ms. Wadlow	
Mayor Robinson	

Bill 5085, as amended, was unanimously adopted as Ordinance 4967-23.

MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS

CITY HALL CLOSED Mayor Robinson announced City Hall would be closed July 4 for the Independence Day holiday.

COUNCIL MEETING Mayor Robinson announced the next regular Council meeting would be held Wednesday, July 5, at 6:30 p.m. in the Council Chambers.

ADJOURNMENT There being no further business to come before the Council, the meeting was adjourned at 7:19 p.m.

Matthew G. Robinson - Mayor
City of Hazelwood, Missouri

ATTEST:

Julie Lowery, CMC - City Clerk
City of Hazelwood, Missouri