

**CITY OF HAZELWOOD
REGULAR COUNCIL MEETING
MAY 3, 2023**

CALL TO ORDER

A regular meeting of the Hazelwood City Council was called to order by Mayor Matthew G. Robinson at 6:31 p.m. on Wednesday, May 3, 2023 in the Council Chambers of Hazelwood City Hall, 415 Elm Grove Lane.

Mayor Robinson asked those present to join in a moment of silent meditation followed by the Pledge of Allegiance.

On roll call the following members of the Council were present:

Matthew G. Robinson
Lisa M. Matlock
Warren H. Taylor
Robert C. Smith
Jen Hatton
William C. Hoops, Jr.
Robert M. Aubuchon
Don W. Ryan
Kelly Wadlow

City Clerk Julie Lowery declared a quorum was present. Also present were City Manager Matt Zimmerman and City Attorney Kevin O'Keefe.

AGENDA

There being no amendments proposed, Mr. Taylor moved, seconded by Mr. Smith, the adoption of the agenda as printed. The motion passed unanimously.

CONSENT AGENDA

Mr. Aubuchon moved, seconded by Mr. Hoops, the adoption of the consent agenda as printed. The following vote was recorded on the motion:

AYE - 9

NAY - 0

Mayor Robinson
Ms. Matlock
Mr. Taylor
Mr. Smith
Mrs. Hatton
Mr. Hoops
Mr. Aubuchon
Mr. Ryan
Ms. Wadlow

The motion passed unanimously and the consent agenda was adopted.

**APPROVAL OF
MINUTES**

Mr. Aubuchon moved, seconded by Mr. Hoops, to approve the minutes of the April 19 regular Council meeting as submitted. The motion passed unanimously.

SPECIAL ORDER OF BUSINESS

**EMPLOYEE
INTRODUCTIONS**

Fire Chief Dave Herman introduced newly hired Firefighter/Paramedics Cameron Chivetta and Victoria Callahan.

**INTRODUCTION OF
NEW FIRE CHIEF**

Mr. Zimmerman introduced newly promoted Fire Chief Daniel Luley.

Ms. Lowery administered the oath of office to Fire Chief Luley.

Chief Luley's spouse presented him with his badge.

**FIRE CHIEF
RETIREMENT**

St. Louis County Executive Dr. Sam Page presented retiring Chief Herman with a retirement proclamation.

**RETIREMENT
PROCLAMATION**

Mayor Robinson called for the reading of a proclamation expressing recognition and appreciation to retiring Chief Herman.

There were no objections and Proclamation 2313 was read.

Mr. Ryan moved, seconded by Ms. Matlock, the adoption of Proclamation 2313 expressing appreciation to Fire Chief Dave Herman for his many years of dedicated service to the citizens of Hazelwood and extending good wishes for a happy retirement. The motion passed unanimously.

RECEPTION

A reception was held in honor of Chief Herman's retirement and Chief Luley's promotion.

RECONVENE

The meeting reconvened with all Council members in attendance.

Mr. Zimmerman acknowledged City Planner Kate Crimmins, who resigned from her position, for her years of service and wished her luck in future endeavors.

PROCLAMATIONS AND RESOLUTIONS

POLICE WEEK
PROCLAMATION

Mayor Robinson called for the reading of a proclamation designating the week of May 14 through May 20, 2023 as "Police Week 2023."

There were no objections and Proclamation 2310 was read.

Mr. Aubuchon moved, seconded by Mr. Ryan, the adoption of Proclamation 2310 designating the week of May 14 through May 20, 2023 as "Police Week 2023," publicly saluting our law enforcement officers for their countless hours of dedicated service and calling upon all citizens to observe this week with appropriate activities commemorating police officers both past and present. The motion passed unanimously.

EMS WEEK
PROCLAMATION

Mayor Robinson called for the reading of a proclamation designating the week of May 21 through May 27, 2023 as "Emergency Medical Services Week 2023."

There were no objections and Proclamation 2311 was read.

Mr. Aubuchon moved, seconded by Mr. Ryan, the adoption of Proclamation 2311 designating the week of May 21 through May 27, 2023 as "Emergency Medical Services Week 2023." The motion passed unanimously.

PUBLIC WORKS WEEK
PROCLAMATION

Mayor Robinson called for the reading of a proclamation designating the week of May 21 through 27, 2023 as Public Works Week.

There were no objections and Proclamation 2312 was read.

Mr. Hoops moved, seconded by Mr. Smith, the adoption of Proclamation 2312 designating the week of May 21 through 27, 2023 as Public Works Week and urges all citizens to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our health, safety, and quality of life. The motion passed unanimously.

HAZARD MITIGATION
GRANT PROGRAM
RESOLUTION

Mayor Robinson called for the reading of a resolution authorizing funding for a Hazard Mitigation Grant Program application.

Mr. Zimmerman stated Council authorization is required to participate in the Hazard Mitigation Grant Program to purchase and install generators at Fire House 2 and the Hazelwood Community Center. The total cost is \$298,422, of which the City's share would be \$74,605 (25%).

There were no objections and Resolution 2304 was read by title only:

A RESOLUTION FOR THE HAZARD MITIGATION GRANT PROGRAM.

Mr. Aubuchon moved, seconded by Mr. Ryan, the adoption of Resolution 2304. The following vote was recorded on the motion:

<u>AYE - 9</u>	<u>NAY - 0</u>
Mayor Robinson	
Ms. Matlock	
Mr. Taylor	
Mr. Smith	
Mrs. Hatton	
Mr. Hoops	
Mr. Aubuchon	
Mr. Ryan	
Ms. Wadlow	

Resolution 2304 was unanimously adopted.

CITIZENS HEARINGS AND PRESENTATION OF PETITIONS

Mayor Robinson explained the procedures to be followed during a hearing. He invited anyone desiring to make a comment to come forward at this time.

No one came forward to address the Council.

PUBLIC HEARINGS

SLUP 5494 BROWN ROAD	Mayor Robinson called to order the public hearing to consider a petition for a Special Land Use Permit for a therapeutic massage, health club, spa at 5494 Brown Road.
-------------------------	--

Mrs. Crimmins stated Luxe Esthetics Day Spa LLC has been operating an esthetics business at 5494 Brown Road since 2021. The owner, Lashaun Logan is a licensed esthetician offering beauty services such as facials, skin treatments, and waxing. Ms. Logan has completed her massage therapy license this year and desires to offer massage services to her clients as well. While facials and beauty-type services are a permitted use in C-2, massage services require a Special Land Use Permit in any zoning district. The business hours are Monday through Friday, 10:00 AM to 4:00 PM and by appointment only. Currently, Ms. Logan is the only employee, but plans for a receptionist and one additional esthetician in the future.

Luxe Esthetics Day Spa owner Ms. Logan was available for questions.

Mayor Robinson asked if anyone present wished to speak in favor of or in opposition to the proposal.

No one spoke in favor of or in opposition to the proposal and Mayor Robinson declared the hearing closed.

Ms. Lowery read the City Plan Commission motion “to approve the petition for a Special Land Use Permit for a therapeutic massage, health club, spa at 5494 Brown Road, Ward 2.” She stated the motion passed unanimously.

Mr. Aubuchon moved, seconded by Mr. Hoops, to concur with the City Plan Commission recommendation to approve the petition for a Special Land Use Permit at 5494 Brown Road and to place the draft bill on this agenda for introduction. The motion passed unanimously and the bill was added to the agenda as item 17.a.

COMMUNICATIONS

EWGCG BRIEFINGS	The April 20 issue of Briefings was received from the East-West Gateway Council of Governments.
--------------------	---

BOARD RESIGNATION	A letter of resignation from the Community Enrichment Commission was received from Marge Kauffeld.
----------------------	--

EWGCG BRIEFINGS	The April 27 issue of Briefings was received from the East-West Gateway Council of Governments.
--------------------	---

SLUP PETITION 1125 HOWDERSHELL	A petition for a Special Land Use Permit for a vehicle service and repair facility has been received from White Flag Automotive, LLC d/b/a White Flag Auto Repair.
-----------------------------------	--

Mr. Aubuchon moved, seconded by Mr. Hoops, to refer the petition to the City Plan Commission, and to receive and file all communications. The motion passed unanimously.

UNFINISHED BUSINESS - None

MAYOR AND COUNCIL REPORTS

WORK SESSION AGENDA ITEMS	No items were added to the May 10 Council budget work session agenda.
------------------------------	---

CITY MANAGER'S REPORT

FIREWORKS DISPLAY	Parks & Recreation Superintendent Doug Littlefield reported J&M Displays, Inc. had a client cancel their firework display for 2023 and offered the City the opportunity to get back into the rotation.
-------------------	--

Mr. Littlefield stated J&M Displays has provided the City with services for many years and to the City’s satisfaction. The show would contain an assortment of 2.5” and 3” shells, along with multi-barrage of ground units. The total cost would be \$28,000.

Ms. Matlock asked if the City would be able to provide the show in future years.

Mr. Littlefield replied affirmatively.

Mr. Smith asked how long the display would last.

Mr. Littlefield replied approximately 20 minutes.

Mr. Aubuchon moved, seconded by Mr. Ryan, to approve a contract with J&M Displays, Inc. to provide pyro musical fireworks for the July 4 holiday. The motion passed unanimously.

HIGH LIFT TRUCK PURCHASE	Mr. Littlefield reported staff recommends the purchase of a 2008 Hino High Lift Truck from T & L Tree Service at the cost of \$47,500.
-----------------------------	--

Mr. Littlefield stated T & L Tree Service in Hazelwood was recently bought and is liquidating their equipment. A 2008 Hino High Truck will help improve the quality of tree maintenance in our parks and at \$10,000 per year in contracting, and the equipment will pay for itself within a few years. City staff was able to negotiate a purchase price of \$47,500. In contrast, new pricing for this equipment is over \$200,000 plus lead-time for delivery. He stated the equipment has a newer diesel engine estimated at \$16,000 to \$18,000, not including installation.

Mr. Smith moved, seconded by Mr. Taylor, to concur with the staff recommendation to purchase a 2008 Hino High Lift Truck from T & L Tree Service for \$47,500. The motion passed unanimously.

LEAF VAC TRAILER PURCHASE	Public Works Director David Stewart reported staff recommends the purchase of a Titan Spartan Pro Plus Trailer Mount at the cost of \$126,249.
------------------------------	--

Mr. Stewart stated the upcoming fiscal year Capital Improvement Fund budget includes \$132,500 for a leaf vac trailer. Currently, Public Works has three leaf vacs that are between 12 and 27 years old and in need of replacement. Key Equipment of Bridgeton has a unit available in July.

Mr. Aubuchon moved, seconded by Mr. Taylor, to concur with the staff recommendation to purchase a Titan Spartan Pro Plus Trailer Mount self-contained leaf machine from Key Equipment in Bridgeton for \$126,249. The motion passed unanimously.

CITY ATTORNEY'S REPORT - None

CITY CLERK'S REPORT - None

COMMISSION AND BOARD REPORTS

Mr. Aubuchon moved, seconded by Mr. Hoops, to receive and file the minutes of the March 9 City Plan Commission and March 27 Historic Preservation Commission meetings. The motion passed unanimously.

NEW BUSINESS - None

INTRODUCTION AND FIRST READING OF BILLS

SLUP 5494 BROWN ROAD	Mayor Robinson called for the first reading of a bill to grant a Special Land Use Permit for a therapeutic massage, health club, and spa at 5494 Brown Road.
-------------------------	--

There were no objections and Bill 5078 was read by title only:

AN ORDINANCE AUTHORIZING AND GRANTING A PERMANENT SPECIAL LAND USE PERMIT TO LUXE ESTHETICS DAY SPA, LLC FOR A THERAPEUTIC MASSAGE, HEALTH CLUB, SPA AT 5494 BROWN ROAD AND PROVIDING THE CONDITIONS OF SUCH USAGE.

Bill 5078 will be on the agenda for second reading on May 17.

SECOND READING OF BILLS AND ACTION ON BILLS

BILL 5076 CONTRACT VECTOR CONTROL	Mayor Robinson called for the second reading of Bill 5076 to authorize a contract with St. Louis County for vector control services.
---	--

There were no objections and Bill 5076 was read by title only:

AN ORDINANCE AUTHORIZING A CONTRACT WITH ST. LOUIS COUNTY FOR VECTOR CONTROL SERVICES.

Mr. Aubuchon moved, seconded by Mr. Hoops, the adoption of Bill 5076 as an ordinance. The following vote was recorded on the motion:

<u>AYE - 8</u>	<u>NAY - 0</u>
Mayor Robinson	
Ms. Matlock	
Mr. Taylor	
Mrs. Hatton	
Mr. Hoops	
Mr. Aubuchon	
Mr. Ryan	
Ms. Wadlow	

Mr. Smith recused himself from the vote. Bill 5076 was adopted as Ordinance 4958-23 by a vote of eight in favor, with one recusal.

BILL 5077	Mayor Robinson called for the second reading of Bill 5077 to
CONTRACT - CCE	authorize a contract with Otis Elevator Company for repairs
ELEVATOR REPAIRS	to the elevator at Civic Center East.

There were no objections and Bill 5077 was read by title only:

AN ORDINANCE AUTHORIZING A CONTRACT WITH OTIS ELEVATOR COMPANY FOR THE 2023 HAZELWOOD CIVIC CENTER EAST ELEVATOR REPAIR PROJECT AT A COST NOT TO EXCEED \$44,353.

Mr. Aubuchon moved, seconded by Mr. Smith, the adoption of Bill 5077 as an ordinance. The following vote was recorded on the motion:

<u>AYE - 9</u>	<u>NAY - 0</u>
Mayor Robinson	
Ms. Matlock	
Mr. Taylor	
Mr. Smith	
Mrs. Hatton	
Mr. Hoops	
Mr. Aubuchon	
Mr. Ryan	
Ms. Wadlow	

Bill 5077 was unanimously adopted as Ordinance 4959-23.

MISCELLANEOUS BUSINESS AND ANNOUNCEMENTS

COUNCIL WORK SESSION	Mayor Robinson announced the budget work session would be held Wednesday, May 10, at 6 p.m. in the Council Chambers.
----------------------	--

COUNCIL MEETING	Mayor Robinson announced the next regular Council meeting would be held Wednesday, May 17, at 6:30 p.m. in the Council Chambers.
-----------------	--

ADJOURNMENT	There being no further business to come before the Council, the meeting was adjourned at 7:30 p.m.
--------------------	--

ATTEST:

Julie Lowery, CMC – City Clerk
City of Hazelwood, Missouri

Matthew G. Robinson - Mayor
City of Hazelwood, Missouri